

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MEETING**
Meeting of September 8, 2009

LOCATION: 234 N. Central Avenue, Suite 6400, Parks Conference Room, Phoenix, AZ 85004

COMMISSION MEMBERS PRESENT: Laurel Arndt, Salomon Leija, Anne Lynch, Jack Stapley, Carl Yoshioka

COMMISSION MEMBERS ABSENT: Rod Jarvis

STAFF PRESENT: R.J. Cardin, Director; Aimee Upton, Administrator; Jennifer Waller, Westside Regional Superintendent; Teresa Retterbush, Eastside Regional Superintendent; Dawna Taylor, Public Information Officer; Patty Sanford, Financial Supervisor; Tom Timmons, Contact Administrator; Fareed Abou-Haidar, GIS Technician; Karen Truesdale, Administrative Supervisor; Debbie Lemon, Administrative Coordinator and Recorder

The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the September 8, 2009 Parks and Recreation Commission meeting.

PARKS AND RECREATION COMMISSION MEETING

ITEM # 1 – CALL TO ORDER – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission

- Meeting called to order at 9:00 a.m.

ITEM # 2 – ROLL CALL – Roll Call taken - a quorum was present.

ITEM # 3 – APPROVAL OF THE MINUTES OF THE AUGUST 11, 2009 PARKS AND RECREATION COMMISSION MEETINGS – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission - *ACTION ITEM*

- Commissioner Marvin motion to approve the minutes as written. Seconded by Commissioner Leija

ITEM #4 - DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/DISCUSSION ITEM*

- For Buckeye Hills Regional Park, the department is working with Arizona Game and Fish Department (AZGFD) to assist at the facility.
- Scorpion Bay Marina has received all final certificates of occupancy. The restaurant and store are also now open. A grand opening ceremony was held the weekend of Labor Day.

ITEM #5 – FEE STUDY RECOMMENDATIONS – Jennifer Waller, Westside Regional Superintendent, Maricopa County Parks and Recreation Department – *INFORMATION/ACTION ITEM*

- Teresa Retterbush (Eastside Regional Superintendent) participated with Ms. Waller in the brief presentation. Handouts were given to the Commissioners.
- Ms. Waller noted that day use fee stays the same in the desert parks and that Lake Pleasant will now be the same as the rest of the parks at \$6.00 per vehicle. There will also be a change in the annual pass fees at Lake Pleasant and the annual pass will then be good at the desert parks (as now the Lake annual pass is not).
- Commissioner Leija asked about what the follow up time frame would be once the new fees were implemented.
 - Director Cardin stated that as a standard the fees are reviewed annually, which is good business practice.
- Commissioner Lynch made a motion to accept and recommend the proposed fees to the Board of Supervisors for approval. Commissioner Marvin seconded. All were in favor none opposed.

ITEM #6 – FUTURE OPERATIONS OF GENERAL JOE FOSS SHOOTING COMPLEX – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/ACTION ITEM*

- The department has met with the Buckeye Hills Shooting Club and the Arizona Game and Fish Department. The department was not aware of some problems the club had with the long term agreement. Since the club is under negotiations they are able to have discussions with the department.
- The facility will remain open through the middle of October at this time. Another short term agreement will be reviewed and the department will continue to negotiate a long term agreement to continue to potentially keep the facility open through the end of the year.
- Contract Administrator Tom Timmons advised the Commission that the department will continue to review all options.
- Commissioner Leija asked what the term of the contract would be.
 - Director Cardin noted that it would be a ten year agreement with renewal options, Tom Timmons confirmed.

ITEM #7 – UPDATE ON THE PLANNING FOR THE VULTURE MOUNTAINS COOPERATIVE MANAGEMENT RECREATION AREA – Jennifer Waller, Westside Regional Superintendent, Maricopa County Parks and Recreation Department – *INFORMATION ITEM*

- The department has been working with the Bureau of Land Management (BLM), and the Memorandum of Understanding (MOU) is now done. The MOU is ready to go as an agenda item with the Board of Supervisors.
- BLM will be giving the department \$25,000 for the planning process.
- BLM has been working on their Trails Plans for the area. The trail planning and Vulture Peak planning will ideally be done on parallel tracks.
- A Summit meeting will be held in October. Director Cardin stated to Commissioner Marvin that the department would love for him to participate in the Summit, especially since the area is in his district.
 - Commissioner Marvin stated he would like to participate and be involved.

- Director Cardin advised several meetings that have already taken place with the Town of Wickenburg and other local groups. They have all shown support for this project.

ITEM #8 – UPDATE ON THE SYSTEM STRATEGIC MASTER PLAN – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION ITEM*

- Director Cardin reviewed a powerpoint presentation with the Commissioners, advising the Commission that he showed this same presentation at the departments All Hands Meeting that was in August.
- There are four main strategy areas which are; Land Acquisitions and Facilities, Operations and Management, Park Interpretive Programs and Financial. At the All Hands Meeting staff was then allowed to choose one of the four groups to be a part of. Each group met for the first time at the All Hands Meeting, and will continue to meet to work on the plans for each of the four.
- The presentation included ten major strategies or projects that will begin this year.
- Director Cardin reminded the Commission, the department is already working on one group – Land Acquisitions, with Vulture Peak.
 - Commissioner Arndt asked if there is anything else lined up after Vulture and noted that it would be good to have two to five staged out.
 - Director Cardin advised that there is also an area at Saddle Mountain. The department will have Ken Mouw report back in six months on what else is proposed. Director Cardin also stated that we would like to poll the Board of Supervisors to find out what areas they may have within their districts.

ITEM # 9– CALL TO THE COMMISSION

- Chair Stapley stated that with the possibility of the fees increasing, he also wants to encourage staff to look at ways of processing online transactions.
 - Director Cardin and Debbie Lemon advised the Commissioner that online transactions will be a part of the Point of Sale software that the department is looking in to purchasing.

Item # 10 – CALL TO THE PUBLIC

- None.

Item # 11 – ADJOURNMENT

- There being no further business, Jack Stapley, Chair, Maricopa County Parks and Recreation Commission, adjourned the meeting at 10:05 a.m.

R.J. Cardin, Director/Secretary

Jack Stapley, Chair